

## STUDIO*Blue* rental policies

### Thanks for your interest in STUDIO*Blue*!

#### The Lounge

- 350 ft<sup>2</sup> hardwood floors with one wall of mirrors
- 7 foot ceiling
- boom box with CD and ipod hookup
- portable ballet barre accommodates 4 students
- brightly lit
- tea service
- bathroom
- Available M-F after 5pm - 10pm, Weekends 8am – 10pm
- WC access via Rainier Ave S, no WC accessible bathroom

#### The Studio

- 850 ft<sup>2</sup> raised hardwood floors with two walls of mirrors
- 8 foot ceiling
- stereo system with CD and ipod/mP3 hookup
- water service
- bathrooms
- Available M-F 6am – 6pm, Weekends 7am – 10pm
- No WC access. Access is from back Alley and has one tall cement step. No WC accessible bathroom.

#### Permitted Use

Rehearsals, private lessons, classes, meetings, gatherings, & small celebrations.

### To rent:

email us: [INFO@STUDIOBLUESEATTLE.COM](mailto:INFO@STUDIOBLUESEATTLE.COM)

call us: 206-47-TWIRL

**Allow 2 business days for reply!**

**(DETAILED POLICIES BELOW)**

**Note: Cash and Credit Card ONLY. Personal Checks are not accepted.**

**A valid credit card MUST be provided to make any booking.**

912 Rainier Ave S, Seattle, WA 98144

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## Detailed Rental Instructions and policies for Studio Blue

### 1. One-time Rentals:

- a. Email [info@studioblueseattle.com](mailto:info@studioblueseattle.com) or call 206-47-TWIRL. We need your name, purpose of use, and preferred dates and times. We will reply within 2 business days. A credit card is required to secure your rental.
- b. Payment is due the day of rental by cash or check placed in the deposit box in the studio.

### 2. Recurring and Long-Term Rentals

- a. Email [info@studioblueseattle.com](mailto:info@studioblueseattle.com) with your desired dates and times. We will reply by email within 3 days. A credit card is required to secure your booking.
- b. A 50% non-refundable deposit is required 2 weeks in advance of the first rental date, either via credit card, cash, or check. After that, monthly payments are due for the upcoming term no later than 5pm on the 5th of each month and may be left in the deposit box in the studio.

### 3. Confirmations and Invoices:

- a. Email confirmations are sent out within 48-hours of a rental request.
- b. Without this email confirmation, bookings, time changes and cancellations MAY NOT be final.
- c. Please have a printout or digital copy of your confirmation email with you when you arrive for your rental.

### 4. Footwear/Attire:

- a. Hard shoes, such as tap, flamenco, Mexican folklore, Irish step etc. are NOT permitted at any time. Street shoes, especially wet shoes, are NOT permitted for reasons of cleanliness. Please leave street shoes at the door in the cubbies provided. Character shoes, dance shoes, and stiletto heels with clean soles are permitted.
- b. Students must wear bathing-suit level of coverage for all group classes, except for private sessions, Tassel Twirling, and Burlesque 101.

### 5. Entry timing and overtime costs:

- a. We book rental slots with NO CUSHION between bookings.
- b. When making your rental booking, include a 5-15-minute window before and after your usage time to account for your group's entry, setup, cleanup, and exit.
- c. The space may be open before your reserved allotted time. Please be very sensitive to the previous user if entering early.

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- d. Vacate the studio on time, please. We charge an additional \$10.00 per 5 minutes over time, billed to your credit card. Any occupancy of the space is considered space usage.
- e. We do our best to accommodate time needs, so let courtesy be your guide.
- f. Early open fee or late closing fee of \$25 applies to entry requiring assistance prior to 10am or after 8pm unless previously arranged for a long-term rental.

### 6. Space Rental Policy for Classes and Open Sessions:

- a. If you are holding classes (charging rates to your patrons), it is considered a commercial use.
- b. Commercial use requires signing a liability waiver. Studio Blue does not insure and is not liable for anything related to commercial uses.
- c. Commercial users must hold their own insurance and provide a copy of the insurance waiver for Studio Blue to keep on file.

### 7. Studio and Equipment Use:

- a. PLEASE DO:
  - i. use appropriate containers for trash and recycling
  - ii. ask permission before using props/instruments
  - iii. ask permission before using live instruments
  - iv. ask permission before moving furniture and equipment
- b. PLEASE DO NOT:
  - i. **DO NOT TOUCH THE MIRRORS. They are mylar, and fragile. Any damage to mirrors after your rental will be YOUR responsibility. Mirrors are \$700/each.**
  - ii. do not enter storage areas without staff supervision.
  - iii. do not alter or rewire any equipment
  - iv. do not damage the room.
- c. You will be held liable for any damage to the room during the time of your rental.

### 8. One-Time Rental Cancellation Policy:

- a. There is no charge for cancellations made up to 48 hours before your schedule time.
- b. After that, we charge your credit card for 50% of the total rental balance due.

### 9. Recurring/Long-Term Rental Cancellation Policy

- a. Two weeks' notice is required to cancel recurring rentals (defined as bookings of 20 hours or more made over a 30-day period of time)
- b. Four weeks' notice is required for long-term rentals. Long-term rentals are rentals that are made on a consistent basis, indefinitely year-round.

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## STUDIOBlue rental policies

- c. If you cancel a booking without proper notice, Studio Blue reserves the right to re-use the space or rent your canceled time out to others.

### 10. Late Fees:

- a. Payments not received on time are subject to a late fee of 10% of your total daily balance. We will charge your credit card to collect this.
- b. Studio Blue reserves the right to cancel your space at any time due to late payment without refund, either partial or full, of that month's balance.
- c. After 30 days, the late fee will include a penalty of \$25. Legal and debt collection fees will be solely the responsibility of the renter. In addition, all delinquent renters may no longer be permitted to rent or use space at Studio Blue.

### 11. Policy on held Credit Cards:

- a. Your credit card is kept on file to hold booking and will be charged in the event of non-payment or damage to the studio. If you do not pay for your booking by the due date specified to you either verbally, in your email confirmation, or as stated in your invoice, your card will be charged automatically.
- b. All cards provided must be valid at all times. If we are unable to charge the card, your space booking will not be made. Future bookings will require a new credit card to be provided, or payment to be made at the time of your booking request in cash.
- c. For large or long-term bookings, holds may be placed on your CC for the amount due.
- d. Upon making a booking request, you are hereby authorizing charges to be made to your credit card that are in accordance with Studio Blue policies.
- e. Charges will show on your monthly statement as TWIRLYGIRL LLC.

### 12. Credit Card Payments:

- a. A 3% service fee is applied to credit card transactions. No fees are applied to cash payments.

### 13. Statement of Liability

- a. Studio Blue is not responsible for lost or stolen property.
- b. Studio Blue is not liable for any personal injuries or damages suffered while using our space.

### 14. Behavior Policy

- a. Any reckless behavior or behavior that is not in accordance with Studio Blue policies will result in immediate expulsion without refund.
- b. All patrons must be courteous to other people and their surroundings. Any interruption of other patrons, including excessive noise, obstruction of passageways, improper use of the common areas

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and disruption of other activities on premises is prohibited and subject to discipline for which Studio Blue is the sole judge.

### **15. The Do Not's:**

- a. DO NOT TOUCH THE MIRRORS! (see Studio Use, above)
- b. Food is not permitted.
- c. Smoking is not permitted.
- d. Illegal/non-prescription drugs are prohibited at all times.
- e. Open containers of liquids (including water) are not permitted on dance floor. Please have closed-top containers for beverages and keep them near cubbies or in sink areas.
- f. The use of controlled substances, including alcohol, is not permitted without Studio Blue consent.
- g. Animals are not permitted unless they are certified service animals.

**IMPORTANT: ALL RENTERS WILL RECEIVE AN EMAIL CONFIRMATION FOR THEIR BOOKINGS. IF YOU DO NOT RECEIVE A CONFIRMATION, YOUR BOOKING MAY NOT BE FINAL.**

**Please allow up to 48 hours for the delivery of the confirmation.**

**Please contact us at 206-47-TWIRL or email us at [INFO@STUDIOBLUESEATTLE.COM](mailto:INFO@STUDIOBLUESEATTLE.COM) with any questions.**

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